

FUND DEVELOPMENT

General Purpose

The Fund Development Committee is commissioned by and responsible to the Board of Directors to assume the primary responsibility for raising non-grant funds to meet the budget of the organization. The Board of Directors, in consultation with the Fund Development Chair and Executive Director, will determine the fundraising goals for the Fund Development Committee.

Appointments and Composition

1. Appointments of the Chair and members of the Fund Development Committee shall be made annually by the Chairman of the Board with the advice and consent of the Board in accordance with the By-laws.
2. Other members may be appointed and need not be members of the Board of Directors, subject to the conditions stated in the by-laws. These members are appointed annually by the Chairman of the Board who may consult the Chair of the Committee.

Responsibilities

1. Develop a fund development plan that will include an annual fundraising strategy that will generate the funds needed to meet the grant and non-grant fundraising goals.
2. Develop the necessary sub-committee systems to successfully carry out the fundraising events and activities that are part of the annual fundraising plan.
3. Supervise the functions of the sub-committees.
4. Develop a plan for involving Board members in the non-grant fundraising activities of the organization.
5. Investigate new fundraising projects, activities, and ideas for possible use in the future.
6. Annually submit objectives as part of the planning and budgeting process.
7. Annually evaluate its work as a committee and the objectives it has committed itself to and report on it to the Board of Directors.
8. Report to the Board of Directors at regular meetings of the Board in a manner determined by the Board.